

MANCHESTER UNIVERSITY NHS FOUNDATION TRUST

BOARD OF DIRECTORS

Report of:	Director of Single Hospital Service – Peter Blythin
Paper prepared by:	Peter Blythin
Date of paper:	November 2017
Subject:	Update on SHS Programme
Purpose of Report:	<p>Indicate which by ✓</p> <ul style="list-style-type: none"> • Information to note ✓ • Support • Resolution • Approval
Consideration of Risk against Key Priorities:	The report provides assurance on the risks associated with failure to successfully deliver the Single Hospital Service Programme.
Recommendations:	The Board of Directors is asked to note the current position of the Programme.
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Introduction

This report provides an update on Single Hospital Service (SHS) Programme activities.

Merger

The transaction to merge Central Manchester University Hospitals NHS Trust (CMFT) and University Hospital of South Manchester NHS Foundation Trust (UHSM) to create Manchester University NHS Foundation Trust (MFT) was successfully completed on 1 October 2017. All formal transaction business is now complete.

Post Transaction Integration Plan

The Post Transaction Integration Plan (PTIP) was developed as part of the preparations for merger and is now being applied across a range of activities to ensure the successful integration of UHSM and CMFT. This includes leadership from Group Executive Directors across a variety of work streams. Delivery of corporate and service specific plans in particular are being driven by three Steering Groups, each chaired by a Group Executive Director. This work is co-ordinated by the Integration Oversight Group chaired by the Director Single Hospital Service and supported by the Single Hospital Service Team.

Each Steering Group has a number of work streams each with detailed delivery plans covering the benefits reported to the Competition and Markets Authority (CMA) as well as enabling other work to support a successful merger. These plans have been uploaded onto WAVE - an online programme management system utilised by Manchester University NHS Foundation Trust for performance and transformation activities. To help maintain momentum a monthly monitoring submission is being developed which will report progress on the delivery of individual work streams and projects associated with agreed plans. These reports will include RAG ratings, achievement against milestones, quantification of key risks and delivery of identified savings.

As at 26th October 2017, 80 delivery plans have been uploaded and are operational on WAVE, with over 2,250 milestones recorded and being tracked on the system. There are currently 180 registered WAVE users, each having received training through one of the 12 sessions held across August and September.

Early reports from WAVE show that the majority of projects are on track, with 30% of milestones completed. The Integration PMO is supporting work stream and project leads to ensure timely progress with the delivery of projects as well as accurate tracking and recording on Wave.

In terms of progress, Day 1 PTIP plans were fully delivered. The focus of work now is to concentrate on deliverables that fall before Day 100 and also in refining / enhancing integration plans for Year 1. Plans to deliver some of the smaller clinical benefit schemes, including the development of a single kidney stone services and the introduction of a Trust wide urgent gynaecological service, remain on track to be fully implemented before Day 100.

Care Quality Commission (CQC)

The Group Chief Nurse led a meeting, supported by the Single Hospital Team, between the CQC and senior representatives from MFT at the end of October 2017. The purpose of the meeting was to provide the CQC with an opportunity to learn more about the Trust's integration plans. The meeting was constructive and an agreement reached that routine regulatory activities would continue.

Communications and Engagement

Communication and engagement activities with staff and stakeholders regarding the creation of the new Trust have continued in the weeks following the merger. In particular Group Executive Directors have led designated staff engagement sessions and a range of web based and similar communication methods have also been adopted to ensure staff are kept briefed and have the opportunity to feedback to Board members of any concerns or suggestions they may have.

Communication and engagement will remain a high priority for the Single Hospital Service Programme going forward.

Project Two

Following the successful delivery of 'Project One' work to deliver 'Project Two' – the transfer of North Manchester General Hospital (NMGH) into MFT – has commenced. Notably NHS Improvement (NHS I) has opened a dialogue with MFT and other stakeholders regarding the process that will be used to undertake this transaction. These conversations are progressing well.

The dedicated SHS Team who led the CMFT/UHSM merger process remain in place to support the transfer of NMGH to MFT. The anticipated timeframe for the completion of the acquisition remains set at 12-18 months post the establishment of Manchester University NHS Foundation Trust.

Recommendation

The Board is asked to note the current position of the Single Hospital Service Programme.