

MANCHESTER UNIVERSITY NHS FOUNDATION TRUST

BOARD OF DIRECTORS

Report of:	Director of Single Hospital Service – Peter Blythin
Paper prepared by:	Peter Blythin
Date of paper:	October 2017
Subject:	Update on SHS Programme
Purpose of Report:	<p>Indicate which by ✓</p> <ul style="list-style-type: none"> • Information to note ✓ • Support • Resolution • Approval
Consideration of Risk against Key Priorities:	The report provides assurance on the mitigation of risks associated with the CQC and NHS Improvement regulatory processes.
Recommendations:	The Interim Board of Directors is asked to note the current position of the Programme.
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Introduction

This report provides an update on Single Hospital Service (SHS) Programme activities.

NHS Improvement (NHS I)

The amber transaction risk rating awarded by the NHS I Provider Regulation Committee was approved by the NHS I Board on 19 September 2017. On the same day the Grant of Merger (Appendix I) and the Dissolution and Transfer of Property Order (Appendix II), required for the creation of Manchester University Foundation NHS Trust (MFT), were also signed by the Chief Executive of NHS I to take effect on 1 October 2017. This concludes the NHS I transaction process.

Care Quality Commission (CQC)

The work to de-register Central Manchester University Hospitals NHS Trust (CMFT) and University Hospital of South Manchester NHS Foundation Trust (UHSM) and to register Manchester University NHS Foundation Trust (MFT) was successfully completed on 1 October 2017.

As part of the next steps a series of meetings between the Regulator and senior representatives from MFT are scheduled to commence from the 20 October 2017. These meetings will provide the CQC with an opportunity to learn more about MFT including briefing on the relevant processes in place to deliver pre-agreed integration plans.

The Group Chief Nurse will lead the engagement process with the support of the SHS Integration Team.

Independent Reporting Accountant

Following completion of the Stage 2 Review, KPMG issued a 'comfort letter' supporting the unqualified opinion on all areas of the review thereby ensuring progression of the transaction approvals process.

Actions arising from the Independent Reporting Accountant's recommendations which needed to be completed pre-merger, were integrated into the day 1 deliverables plan and concluded. Remaining actions have been encompassed into the post-merger deliverables plan.

The Integration Oversight Group will maintain active supervision of the progress and delivery of the recommendations through the post-integration planning processes.

Post-Transaction Integration Plan (PTIP)

A workshop for Non-Executive Directors regarding the PTIP was held on 8 September 2017. A further session for those who could not attend on the 8th is planned.

A scheme to track progress of integration projects has also been introduced through the use of the online 'WAVE' tool. The work to upload plans and milestones for each of the integration projects included within the PTIP commenced in September and is now concluded.

The tracking of this work will be undertaken by the Integration Oversight Group and a report provided to the Board of Directors next month.

Communications and Engagement

During the week leading up to the creation of the new Trust, an all staff e-mail was issued containing Frequently Asked Questions, details of the new MFT Twitter and Facebook sites, plus a link to a film featuring members of Interim Board, Senior Clinicians and Site Management Teams. A version of the film for external audiences was also posted to the Trust's YouTube sites, shared on social media, shown at the CMFT Annual Members' meeting, and uploaded onto the new MFT website, which launched on 1st October.

Senior Managers have been provided with a pre and post-merger pack to support communication across teams.

Patient information leaflets, regarding the creation of the new Trust, have also been distributed in outpatient and clinic areas and infographics rolled out across social media. Signage at key entrances has been updated with the new MFT logo and branding guidance issued to managers.

External stakeholders were sent a standard letter on Monday 2nd October and individual departments have followed up with letters to key individuals. A new weekly MFT staff bulletin has now launched, with the first edition thanking colleagues and promoting further staff engagement sessions.

Lessons Learnt

The Single Hospital Service Team will spend the forthcoming weeks formally closing the project, generating a legacy file and developing an account of lessons learnt. It is anticipated this process will assist NHS colleagues who might be contemplating similar transactions and could also be used to inform any future guidance developed by NHS I.

Recommendation

The Board of Directors is asked to note the current position of the Single Hospital Service Programme.