- 1. Launch Internet Explorer in a new window (i.e. desktop shortcut)
- 2. From the home screen click on the cog wheel button (settings) and select Internet options from the list:



3. On the 'General' tab, under 'Browsing history' section click on 'Delete...' button:

General Se	curity Privacy Content Connections Programs Advanced
Home page	
	http://staffnet.xcmmc.nhs.uk/
	Use <u>current</u> Use de <u>f</u> ault <u>U</u> se new tab
Startup —	
Start with tabs from the last session	
Start with home page	
Tabs	
Change how webpages are displayed in tabs.	
Browsing history — Delete temporary files, history, cookies, saved passwords, and	
web form information.	
Delete browsing history on exit	
	Delete Settings
Appearance	

- 4. On the next screen please select the following options:
 - ✓ Temporary Internet files and website files
 - ✓ Cookies and website data
 - ✓ Tracking Protection, Active X Filtering...



5. Click on 'Delete', depending on system it might take few seconds until completed.

Close the Internet Explorer window and proceed as normal.