

**12.30pm – 1.15pm: Governor Pre-Meeting (Private)**  
(Report to Reception, Nowgen Centre, Manchester Royal Infirmary)

## **COUNCIL OF GOVERNORS' MEETING**

**Wednesday, 31<sup>st</sup> July 2019 at 1.30pm – 4.00pm**  
**(refreshments available from 1.15 pm)**

**Ground Floor Meeting Room, Nowgen Centre, Manchester Royal Infirmary**

|                           |  |
|---------------------------|--|
| <b>1.15 pm – 1.30 pm:</b> | <b>Refreshments (Open to the Public)</b> |
| <b>1.30 pm – 3.00 pm:</b> | <b>Meeting (Open to the Public)</b>      |
| <b>3.00 pm – 3.10 pm:</b> | <b>Break</b>                             |
| <b>3.10 pm – 4.00 pm:</b> | <b>Meeting (Private)</b>                 |

### **AGENDA**

- |               |           |  |                   |  |
|---------------|-----------|--|-------------------|--|
| <b>1.30pm</b> | <b>1.</b> | Welcome to the Meeting of the MFT Council of Governors   | <i>(verbal)</i>   | <i>(Kathy Cowell – Group Chairman)</i>                                       |
|               | <b>2.</b> | Declarations of Interest   | <i>(verbal)</i>   | <i>(Kathy Cowell – Group Chairman)</i>                                       |
|               | <b>3.</b> | To receive apologies for absence   | <i>(verbal)</i>   | <i>(Alwyn Hughes – Director of Corporate Services/Trust Board Secretary)</i> |
|               | <b>4.</b> | 4.1) To approve the minutes of the Council of Governors' Meeting held in public on 15 <sup>th</sup> May 2019 | <i>(attached)</i> | <i>(Kathy Cowell – Group Chairman)</i>                                       |
|               |           | 4.2) Matters Arising from Previous Minutes   | <i>(verbal)</i>   | <i>(Kathy Cowell – Group Chairman)</i>                                       |
|               | <b>5.</b> | Group Chairman's Report  | <i>(verbal)</i>   | <i>(Kathy Cowell – Group Chairman)</i>                                       |
|               | <b>6.</b> | Lead Governor's Report   | <i>(verbal)</i>   | <i>(Jayne Bessant – Lead &amp; Public Governor)</i>                          |

- 1.45pm** 7. Chief Executive Officer Report
- Introduction to the 'Assurance and Risk Report': (verbal) (Gill Heaton – Group Deputy Chief Executive)
- 7.1) Never Events (presentation) (Toli Onon – Joint Group Medical Director)
- 7.2) Medicines Management & Security (presentation) (Richard Hey – Joint Chief Pharmacist and Ian Lurcock – Chief Executive CSS)
- 2.15pm** 8. To Receive an Update on the Trafford Community Services (presentation) (Darren Banks – Group Executive Director of Strategy)
- 2.30pm** 9. Governance:
- 9.1) To receive the MFT Annual Report and Accounts (1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019) including the Quality Report, and, External Auditor's Reports to the Council of Governors (attached) (Adrian Roberts – Group Chief Finance Officer, Alwyn Hughes - Director of Corporate Services /Trust Secretary, and, Karen Murray/Stephen Nixon – Mazars External Auditors)
- 9.2) To receive the MFT Annual Plan 2019/20 and discuss Next Steps (presentation and attached) (Darren Banks – Group Executive Director of Strategy)
10. Lead Governor Election Process (2019) (verbal) (Alwyn Hughes – Director of Corporate Services/Trust Board Secretary)
- 2.50pm** Summary Feedback from the Governor Sub-Groups: (verbal) Governor Sub-Group Chairs (or Nominated Deputies) & Group Non-Executive Directors /Supporting Directors
- Membership & Engagement
  - Patient Experience
  - Staff Experience
- 3.00pm** 11. Date of Next Meeting:

**Tuesday, 5th November 2019 at 1.30pm – 4.00pm**  
**(refreshments available from 1.15 pm)**  
**Ground Floor Meeting Room, Nowgen Centre, Manchester Royal Infirmary**

**END OF THE PUBLIC PART OF THE COUNCIL OF GOVERNORS' MEETING**  
**Directors of the Board, Trust Officers and Members of the Public**  
**will at this point retire from the meeting**

**The Group Executive Director of Workforce and Corporate Business**  
**and the Director of Corporate Services/Trust Board Secretary**  
**will remain for the Private Meeting**

**The Group Senior Independent Director/Non-Executive Director**  
**will remain for agenda items 1, 2, 3.1 & 3.2 only**

## COUNCIL OF GOVERNORS' MEETING

**Wednesday, 31<sup>st</sup> July 2019 at 1.30pm – 4.00pm**  
**(refreshments available from 1.15 pm)**

**Ground Floor Meeting Room, Nowgen Centre, Manchester Royal Infirmary**

**PRIVATE MEETING**  
**(3:10pm – 4:00pm)**

### AGENDA

- |           |   |                                |   |
|-----------|---|--------------------------------|---|
| <b>1.</b> | Introduction  | <i>(verbal)</i>                | <i>(Jayne Bessant –<br/>Lead &amp; Public Governor)</i>   |
| <b>2.</b> | 2.1) To approve the minutes of the Council of Governors' Meeting held in private on 15 <sup>th</sup> May 2019 | <i>(circulated separately)</i> | <i>(Jayne Bessant –<br/>Lead &amp; Public Governor)</i>   |
|           | 2.2) Matters Arising from Previous Minutes  | <i>(verbal)</i>                | <i>(Jayne Bessant –<br/>Lead &amp; Public Governor)</i>   |
| <b>3.</b> | Group Non-Executive Directors:  |                                |   |
|           | 3.1) The Appraisal Process of the Group Chairman and Group Non-Executive Directors                            | <i>(circulated separately)</i> | <i>(Alwyn Hughes – Director of Corporate Services/Trust Secretary)</i>  |
|           | 3.2) Group Chairman's Appraisal   | <i>(verbal)</i>                | <i>(Chris McLoughlin – Group Senior Independent Director/Non-Executive Director and Governor Panel Members)</i> |
|           | 3.3) Group Non-Executive Directors' Appraisals  | <i>(verbal)</i>                | <i>(Jayne Bessant –<br/>Lead &amp; Public Governor,<br/>and, Governor Panel Members)</i>                        |
|           | 3.4) Recommendation for the approval of the extension of the Terms of Office of Non-Executive Directors       | <i>(tabled)</i>                | <i>(Jayne Bessant –<br/>Lead &amp; Public Governor,<br/>and, Governor Panel Members)</i>                        |
| <b>4.</b> | Proposed Acquisition of North Manchester General Hospital (NMGH)  | <i>(presentation)</i>          | <i>(Peter Blythin - Group Executive Director of Workforce and Corporate Business)</i>                           |

**In Attendance:** Mrs Chris McLoughlin (Group Senior Independent Director/Non-Executive Director)  
Mr Peter Blythin (Group Executive Director of Workforce and Corporate Business)  
Mr Alwyn W Hughes (Director of Corporate Services /Trust Board Secretary)