

Cervical Cytology ICE system user manual

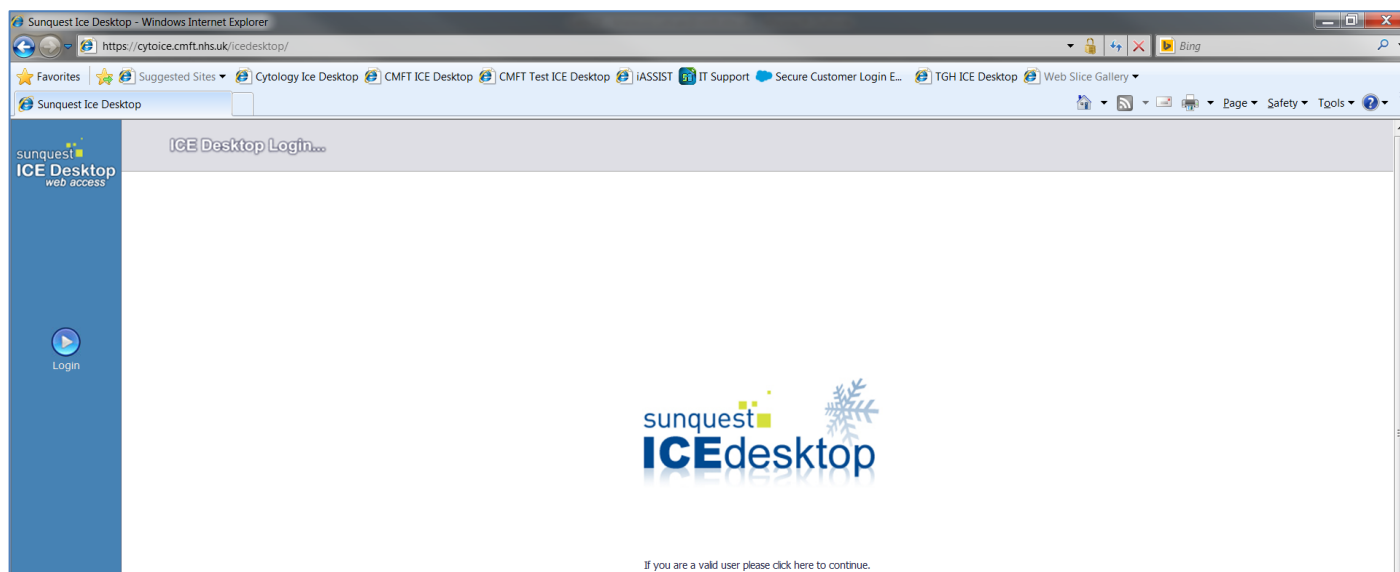
Instructions for non-GP & EAS Clinic requesters
accessing ICE Desktop via Internet Explorer

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1. Access and login instructions

1.1. Internet Explorer web browser:

Open Internet Explorer and copy the <https://cytoice.cmft.nhs.uk/icedesktop/> link into the address bar, hit <enter> to open the ICE Desktop website



(Please note that ICE is currently only compatible with the Internet Explorer browsers)

1.2. Login to ICE Desktop application:

Click on either 'ICEdesktop' logo on centre of the screen or on 'Login' button on the left side of the screen. Login using your personal user credentials:

	Username:	Password:
Default	NMC, GMC or GMP code (prefixed with 'G')	If you have not yet been provided with a password, please contact labs.sd@mft.nhs.uk

Once you have successfully logged in, you will be prompted to select the login location from the dropdown list.

Note:

If you are an Extended Access Clinic user, please ensure you select your patient's GP practice. This will ensure results are sent back to the correct location.

Patient records

2.1. Searching for a patient

Once logged-in you should see the page below, use NHS number only to perform a search on the existing patient database

Sunquest Ice Desktop - Windows Internet Explorer

icedesktop

Search Value: 9999999484 Search for patient Add a new patient

Search Type: NHS Number Lists available: My Patient List

Ward List My Patients

Search Results

Hosp No.	Surname	Forename	DOB	Sex	NHS Number	Address	List
ICE2	Editestpatient	Three	19/07/1978	F	999 999 9484	Hexagon House, Pynes Hill, Rydon Lane, Exeter, EX2 5SE	<input type="checkbox"/>

If the patient exists on ICE, the record will be displayed following the search. Click the record to select it. Patient details will display on the top pane, always ensure that the correct record is selected.

Sunquest Ice Desktop - Windows Internet Explorer

Patient Name: Ms Three Editestpatient Hospital Number: ICE2 Sex: Female

Date of Birth: 19 July 1978 NHS Number: 999 999 9484

Address: Hexagon House, Pynes Hill, Rydon Lane, Exeter, EX2 5SE Telephone No:

Event filter: All Include episodes Results per page: 20 Earlier records Later records

Event	Description	Clinician	Location
Non episode range			
Order placed	XYZ2 Virtual Test 2	TEST1	ZZZ
Order placed	XYZ1 Virtual Test 1	TEST1	ZZZ
Order placed	RPT Cervical Screen	TEST1	ZZZ23
Order placed	RPT Cervical Screen	TEST1	ZZZ26
Order placed	RPT Cervical Screen	TEST1	ZZZ23
Order placed	RPT Cervical Screen	TEST1	ZZZ24
Order placed	RPT Cervical Screen	TEST1	ZZZ24
Order placed	RPT Cervical Screen	TEST1	ZZZ24
Order placed	RPT Cervical Screen	TEST1	ZZZ24
end of non episode range			

If the patient is not found by the search, please see section 2.3

2.2. Editing an existing patient record

Should you notice that patient's record isn't up to date (i.e. the patient changed their home address or changed their surname), please amend the record before proceeding with the request.

Note:

Ensure that you only edit patient records for which you have verified the details.

Once you have found and selected the patient record for editing, click on 'View Details' button located in right hand corner of the patient details pane:

Hospital Number: ICE1	Sex: Male	<< Back
NHS Number: 999 999 9468		
Lane, Birmingham, B65R...	Telephone No:	View Details
<input checked="" type="checkbox"/> Include episodes	Results per page 20	Earlier records Later records
Clinician	Location	Status
TEST1	ZZZZ3	REQ
TEST1	ZZZZ2	REQ
TEST1	ZZZZ2	BKD

You will now see the following summary screen, click on 'Edit Patient' button to edit the record:

Patient Name: Mr One EDITESTPATIENT	Hospital Number: ICE1	Sex: Male	<< Back
Date of Birth: 27 January 1925	NHS Number: 999 999 9468		
Address: Aqueous II, Waterlinks, Aston Cross, Rocky Lane, Birmingham, B65R...	Telephone No:		View Details
Patient Details:	Patient Location:		
NHS Number: 9999999468			
Hospital Number: ICE1	Merged patients (minor record):		
Patient Information:	Additional Information:		
Patient Name: Mr, One, Editestpatient	Patient Episode:		
Date of Birth: 27 Jan 1925			
GP: Dr GP Virtualone, Virtual GP Practice			
Marital Status: Married			
Sex: Male			
VIP: False			
Smoking Status: Unknown if ever smoked			
Address and Contact details :			
Patient Address :			
	Aqueous II, Waterlinks		
	Aston Cross, Rocky Lane, Birmingham		
	B65RQ		
Blood Details:			
	The blood group has NOT previously been changed.		
Edit Patient			

Once you are happy with changes, click on 'Save patient details' button to update it.

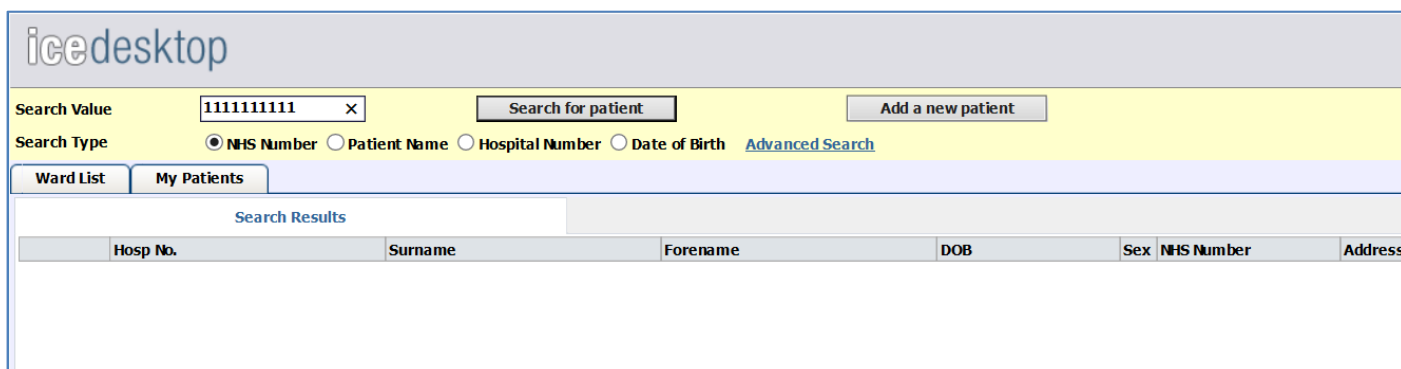
2.3. Creating new patient records

If you are unable to find your patient's record, you may need to create a new patient before making a new request.

Note:

Follow steps from section [2.1](#) ensuring that no patient record exists for that NHS number, if it does but needs amending please follow instructions in section [2.2](#) instead to avoid duplicate records being created!

Once you are sure that no previous records exist for that patient, click on the 'Add new patient' button now located on the top pane following an unsuccessful patient search:



The screenshot shows the 'icedesktop' interface. At the top, there is a search bar with the value '111111111' and a search button. Below the search bar, there are radio buttons for 'NHS Number', 'Patient Name', 'Hospital Number', and 'Date of Birth', with 'NHS Number' selected. To the right of these is a link for 'Advanced Search'. Below the search bar, there are two tabs: 'Ward List' and 'My Patients'. Below the tabs, there is a section titled 'Search Results' which contains a table with the following headers: 'Hosp No.', 'Surname', 'Forename', 'DOB', 'Sex', 'NHS Number', and 'Address'. The table is currently empty.

You will be presented with the new patient entry form, ensure that details entered have been previously validated and don't contain any mistakes.

The following details are mandatory:

- NHS Number (verified)
- Title
- Forename
- Surname
- Date of Birth
- Sex
- Address
- Postcode
- Contact number

Note:

*It is very important that patient's postcode is entered in the correct format
i.e. all letters are in upper case – M13 9WL*

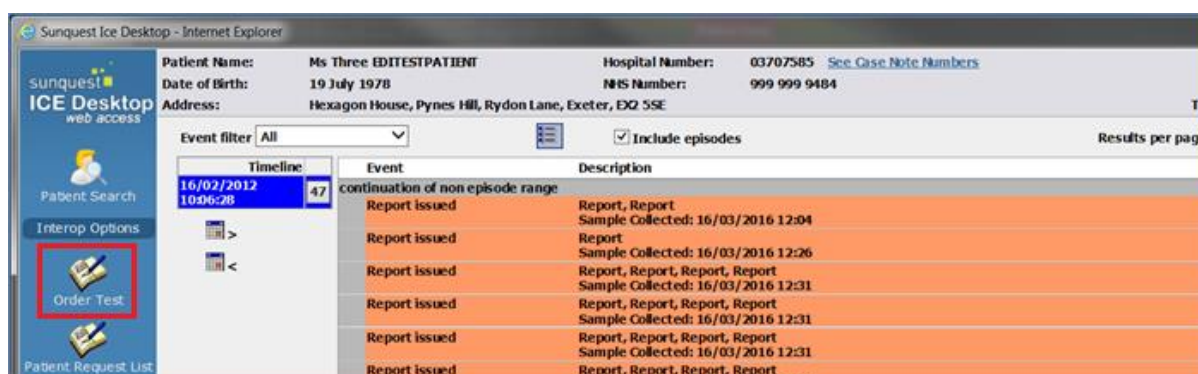
Once completed, click 'Add patient to ICE' to create new patient record. You are now ready to make a new electronic Cytology request (see next section).

3. Ordering Cervical Screen

3.1. Finding and selecting new test request

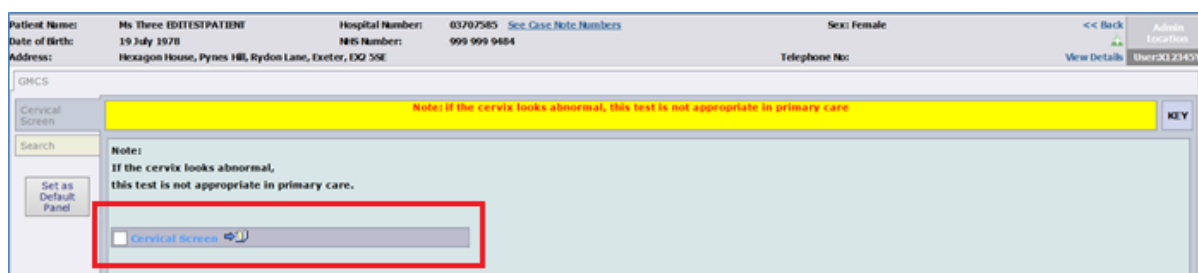
Now that you have selected the correct patient record, you can make a new Cervical Screen request.

To do so, click on the 'Order Test' button located on left side of the screen under the 'Interop Options' tab:



Click on the book symbol next to 'Cervical Screen' test to open the attached link containing further information about the screening programme or test itself.

Once happy with the information, click 'Cervical Screen' to select and proceed to the questionnaire.



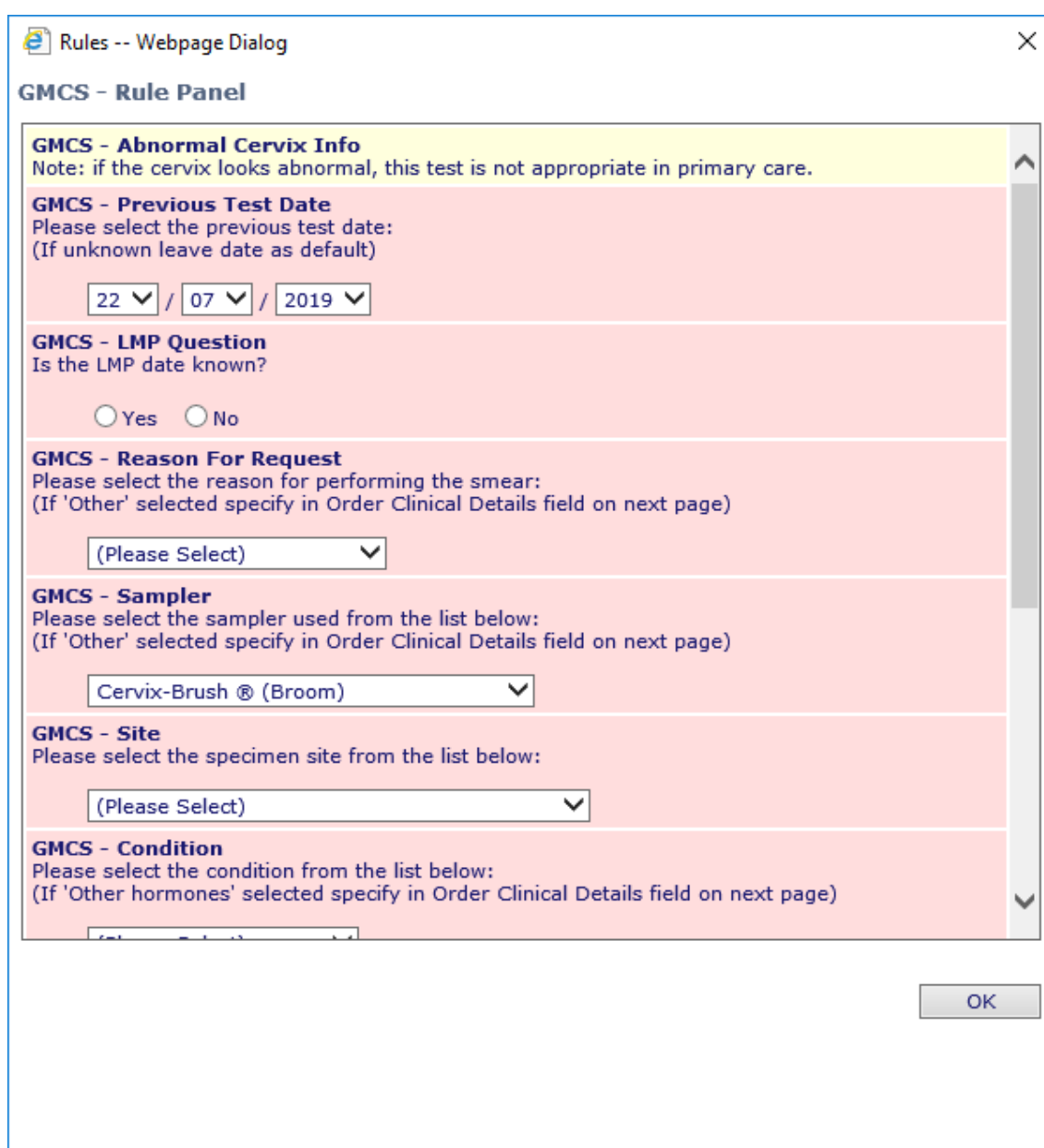
You will now be asked to complete the request questionnaire, please see next section for details.

3.2. Completing the questionnaire and clinical details page

You will be now asked to complete the questionnaire providing details requested by the laboratory.

Note:

The 'Condition', 'Appearance' and 'Haemorrhage' fields allow for multiple selections (hold 'Ctrl' button on your keyboard to select more than one option clicking on them with the mouse). Selecting some of the options will result in additional free-text or calendar pop-ups to be entered (after clicking 'OK' on the main questionnaire).



Rules -- Webpage Dialog

GMCS - Rule Panel

GMCS - Abnormal Cervix Info
Note: if the cervix looks abnormal, this test is not appropriate in primary care.

GMCS - Previous Test Date
Please select the previous test date:
(If unknown leave date as default)

22 / 07 / 2019

GMCS - LMP Question
Is the LMP date known?

☐ Yes ☐ No

GMCS - Reason For Request
Please select the reason for performing the smear:
(If 'Other' selected specify in Order Clinical Details field on next page)

(Please Select)

GMCS - Sampler
Please select the sampler used from the list below:
(If 'Other' selected specify in Order Clinical Details field on next page)

Cervix-Brush ® (Broom)

GMCS - Site
Please select the specimen site from the list below:

(Please Select)

GMCS - Condition
Please select the condition from the list below:
(If 'Other hormones' selected specify in Order Clinical Details field on next page)

OK

Once the above questionnaire has been completed, click the 'Continue with request...' green button located in the bottom left corner of the requesting screen:

The screenshot shows a web application interface. On the left is a blue sidebar with icons and labels: 'Patient Request List', 'Patient Report List', and 'Log off'. The main area has a light blue header with a checked box and the text 'Cervical Screen'. Below this is a table titled 'Most recent requests made for this patient:'. The table has two columns: 'Requested' and 'Investigations'. It lists five requests for 'Cervical Screen' from March 2016. In the bottom left corner, a green button with the text 'Continue with request...' is highlighted with a red rectangular box.

Requested	Investigations
21 Mar 2016 14:42:57	Cervical Screen
21 Mar 2016 14:25:45	Cervical Screen
18 Mar 2016 10:06:18	Cervical Screen
18 Mar 2016 09:28:56	Cervical Screen
18 Mar 2016 10:05:04	Cervical Screen

You will now be asked to select the requesting GP (that the patient is registered with) from the dropdown list together with providing Clinical Details relevant to this order:

Note:

GPs are linked to the practice locations, this will default to the location selected when logging into the system (see section 1.2). Should the GP drop down list be empty or incomplete, please email labs.sd@mft.nhs.uk specifying amendments required.

Please complete the following details regarding your request. Once you have completed the details, click the 'Accept Request' button to continue or 'More Tests' to add more tests. Fields with a shaded background are mandatory.

General Details: User: X12345Y Bleep / Contact No: <input type="text"/> Requesting Consultant / GP: <input type="text" value="Select..."/> Location: Virtualone, Dr GP Virtual GP Practice Category: NHS <input type="button" value="v"/>		Order Details: ↑ GM Cervical Screening Tests in this order: Cervical Screen Priority: Screening <input checked="" type="button" value="v"/> Order Clinical Details: <input type="text" value="testing"/> Sample collection options: <input checked="" type="radio"/> Sample collected
--	--	---

3.3. Printing of request form

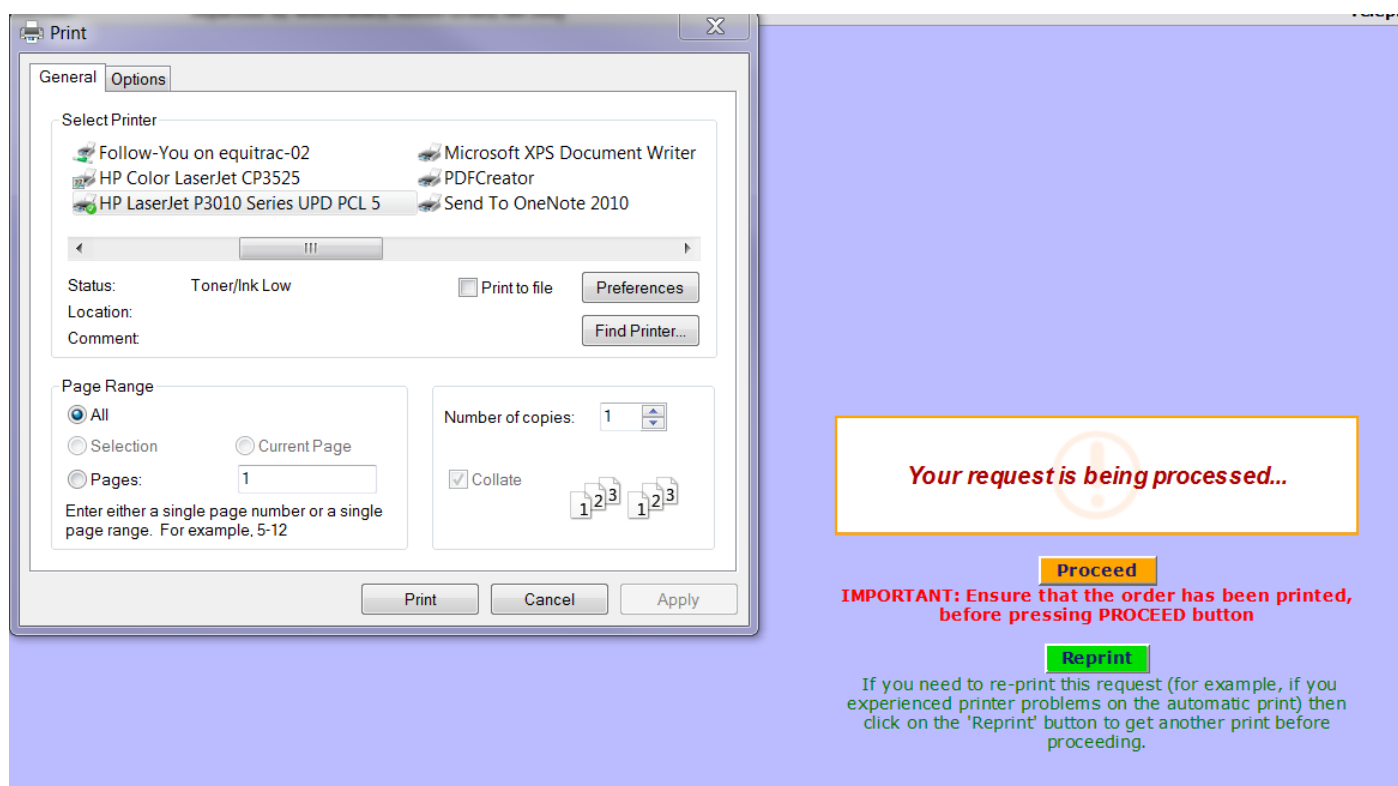
Once all required details have been entered, you are ready to submit your new Cytology Screen request and print out the A4 request form. The form be sent together with the specimen (attached to the specimen bag). It will contain all of the details you have just entered together with your details (Sample Taker) used for performance monitoring.

Note:

Remember to sign each form in the section provided.

Click the 'Accept Request' button to submit the request, the default Windows print pop-up will be displayed asking you to select the printer you wish to send the form to, select the correct printer and click 'Print'.

Click on 'Reprint' should there be a problem with the first copy (i.e. paper jam), click on the 'Proceed' button if you are happy with the printed form and to finish the process.



An example Request Form is available in Appendix 1.

4. Editing and reprinting of an existing order

4.1. Editing test details

Should you wish to make amendments to the order you have just submitted, you can easily edit and print a new request form containing newly entered details.

First, find the order you want to edit by accessing the 'Patient Request List' button located on left side of the screen under the 'Interop Options' tab. A list of already submitted orders for that patient will be displayed, click once on the order you wish to edit, a list of available options will be displayed:

Note:

Only orders with the status of 'REQ' can be edited. Once the order is edited you must attach the newly printed request form to the sample, remember to discard the old form.

The screenshot shows the Sunquest ICE Desktop interface. At the top, patient information is displayed: Patient Name: Ms Three EDITESTPATIENT, Date of Birth: 19 July 1978, Hospital Number: 03707585, NHS Number: 999 999 9484, Sex: Female, Address: Hexagon House, Pynes Hill, Rydon Lane, Exeter, EX2 5SE, Telephone No: [blank]. The 'Requests By Patient:' section shows a list of requests. A 'Rules - Webpage Dialog' window is open, displaying a list of actions: Edit Request, Delete Request, Reprint Request, Write Report, Sample Now, Book Appointment, View Order, Transfusion Activity, View Audit Trail, and ICE Mail. The 'Edit Request' button is highlighted.

Date/Time Requested	Sample Collection	Investigations (Request Comments, Clinical Details)	Loc	Ordered By	Status
21 Mar 2016 14:42	21 Mar 2016 14:42	RPT - Cervical Screen (Type of screen=HPV Primary Screen, Previous test date=20 Mar 2014, LMP=(LMP date=07 Mar 2016), Reason for smear=Previous abnormal test, Sampler=Cervix-Brush @ (Broom), Specimen site=Cervix, Condition=Postmenopausal, Appearance=Ectopy, Haemorrhage=Postcoital bleeding, Total Hysterectomy?=No)	P91020	XI2345Y	RR
21 Mar 2016 14:25	21 Mar 2016 14:25	RPT - Cervical Screen (Type of screen=HPV Primary Screen, Previous test date=21 Mar 2014, LMP=Unknown, Reason for smear=Routine recall, Sampler=Cervix-Brush @ (Broom), Specimen site=Cervix, Condition=IUD, Appearance=Normal, Haemorrhage=Intermenstrual bleeding, Total Hysterectomy?=No)	P84039	XI2345Y	RR
18 Mar 2016 10:06	18 Mar 2016 10:06	RPT - Cervical Screen (Type of screen=Cytology Primary Screen, Previous test date=18 Mar 2014, LMP=Unknown, Reason for smear=Routine recall, Sampler=Cervix-Brush @ (Broom), Specimen site=Vaginal vault (to be taken in colposcopy only), Condition=Oral contraceptives, Appearance=Cervicitis, Haemorrhage=Intermenstrual bleeding, Total Hysterectomy?=No)	ZZZZ	mateuszJabik	REQ
18 Mar 2016 09:28	18 Mar 2016 09:28	RPT - Cervical Screen (Type of screen=Cytology Primary Screen, Previous test date=18 Mar 2014, LMP=Unknown, Reason for smear=Routine recall, Sampler=Cervix-Brush @ (Broom), Specimen site=Cervix, Condition=Pregnant, Appearance=Cervix, Haemorrhage=Intermenstrual bleeding, Total Hysterectomy?=No)	ZZZZ	mateuszJabik	REC
18 Mar 2016 10:05	18 Mar 2016 10:05	RPT - Cervical Screen (Type of screen=HPV Primary Screen, Previous test date=18 Mar 2014, LMP=Unknown, Reason for smear=Routine recall, Sampler=Cervix-Brush @ (Broom), Specimen site=Cervix, Condition=Pregnant, Appearance=Cervix, Haemorrhage=Intermenstrual bleeding, Total Hysterectomy?=No)	ZZZZ	mateuszJabik	REQ
16 Mar 2016 15:31	16 Mar 2016 15:31	RPT - Cervical Screen (Type of screen=Cytology Primary Screen, Previous test date=16 Mar 2016, LMP=Unknown, Reason for smear=Routine recall, Sampler=Cervix-Brush @ (Broom), Specimen site=Cervix, Condition=Postnatal (<12 weeks), Appearance=Normal, Haemorrhage=Intermenstrual bleeding, Total Hysterectomy?=No)	ZZZZ	XI2345Y	REC
16 Mar 2016 12:40	16 Mar 2016 12:40	RPT - Cervical Screen (Type of screen=HPV Primary Screen, Previous test date=16 Mar 2016, LMP=Unknown, Reason for smear=Routine recall, Sampler=Cervix-Brush @ (Broom), Specimen site=Vaginal vault (to be taken in colposcopy only), Condition=Oral contraceptives, Appearance=Cervicitis, Haemorrhage=Intermenstrual bleeding, Total Hysterectomy?=No)	ZZZZ	Y12345X	RR
16 Mar 2016 12:36	16 Mar 2016 12:36	RPT - Cervical Screen (Type of screen=HPV Primary Screen, Previous test date=16 Mar 2016, LMP=Unknown, Reason for smear=Routine recall, Sampler=Cervix-Brush @ (Broom), Specimen site=Cervix, Condition=Postnatal (<12 weeks), Appearance=Normal, Haemorrhage=Intermenstrual bleeding, Total Hysterectomy?=Yes)	ZZZZ	Y12345X	RR
16 Mar 2016 12:32	16 Mar 2016 12:32	RPT - Cervical Screen (Type of screen=HPV Primary Screen, Previous test date=16 Mar 2016, LMP=Unknown, Reason for smear=Routine recall, Sampler=Cervix-Brush @ (Broom), Specimen site=Cervix, Condition=Pregnant, Appearance=Cervix, Haemorrhage=Intermenstrual bleeding, Total Hysterectomy?=No)	ZZZZ	Y12345X	RR
16 Mar 2016 12:31	16 Mar 2016 12:31	RPT - Cervical Screen (Type of screen=HPV Primary Screen, Previous test date=16 Mar 2016, LMP=Unknown, Reason for smear=Routine recall, Sampler=Cervix-Brush @ (Broom), Specimen site=Cervix, Condition=Pregnant, Appearance=Cervix, Haemorrhage=Intermenstrual bleeding, Total Hysterectomy?=No)	ZZZZ	Y12345X	RR
16 Mar 2016 12:26	16 Mar 2016 12:26	RPT - Cervical Screen (Type of screen=HPV Primary Screen, Previous test date=16 Mar 2016, LMP=Unknown, Reason for smear=Routine recall, Sampler=Cervix-Brush @ (Broom), Specimen site=Vaginal vault (to be taken in colposcopy only), Condition=Oral contraceptives, Appearance=Cervicitis, Haemorrhage=Intermenstrual bleeding, Total Hysterectomy?=Yes)	ZZZZ	XI2345Y	RR
16 Mar 2016 12:24	16 Mar 2016 12:24	RPT - Cervical Screen (Type of screen=HPV Primary Screen, Previous test date=16 Mar 2016, LMP=Unknown, Reason for smear=Routine recall, Sampler=Cervix-Brush @ (Broom), Specimen site=Cervix, Condition=Pregnant, Appearance=Cervix, Haemorrhage=Intermenstrual bleeding, Total Hysterectomy?=No)	ZZZZ	Y12345X	RR
16 Mar 2016 12:08	16 Mar 2016 12:08	RPT - Cervical Screen (Type of screen=HPV Primary Screen, Previous test date=16 Mar 2016, LMP=Unknown, Reason for smear=Routine recall, Sampler=Cervix-Brush @ (Broom), Specimen site=Vaginal vault (to be taken in colposcopy only), Condition=Oral contraceptives, Appearance=Cervicitis, Haemorrhage=Intermenstrual bleeding, Total Hysterectomy?=Yes)	ZZZZ	XI2345Y	REQ


The first option on the list is 'Edit request', once clicked you will be presented with the requesting screen with the Cervical Screen test already selected.

Click on the 'Continue with request...' green button located in left bottom corner of the screen to proceed to the next requesting screen (as seen on [page 8](#)).

Now, depending on what you want to amend either select new GP from the drop-down list, amend the Clinical Details or click on the 'Review' button located in the bottom right corner of the screen to amend details provided in the questionnaire. Clicking on the 'Review' button will display answers to the questionnaire completed for that request, click on 'Replay Rules' button to complete the questionnaire again:

Patient Name:	Ms Three EDITESTPATIENT	Hospital Number:	03707585 See Case Note Numbers
Date of Birth:	19 July 1978	NHS Number:	999 999 9484
Address:	Hexagon House, Pynes Hill, Rydon Lane, Exeter, EX2 5SE		

Investigations Requested:

 **GM Cervical Screening**

Cervical Screen

[Replay Rules](#)

Type of screen - *Cytology Primary Screen*
 Previous test date - *18 Mar 2014*
 LMP - *Unknown*
 Reason for smear - *Routine recall*
 Sampler - *Cervix-Brush ® (Broom)*
 Specimen site - *Vaginal vault (to be taken in colposcopy only)*
 Condition - *Oral contraceptives*
 Appearance - *Cervicitis*
 Haemorrhage - *Intermenstrual bleeding*
 Total Hysterectomy? - *No*

Follow the steps from section [3.1](#) to submit the amended request details and print new request form. Newly entered details will now overwrite the request you edited.

4.2. Reprinting the A4 request form

First find the order you want to reprint by accessing the 'Patient Request List' button located on left side of the screen under the 'Interop Options' tab. A list of already submitted orders for that patient will be displayed, click once on the order you wish to reprint, list of available options will be displayed:

Note:

Only orders with the status of 'REQ' can be reprinted. Once reprinted you must attach the newly printed request form to the sample discarding the old form.

The third option from top reads 'Reprint Request', click the button to print the form (the remaining steps are identical to section [3.3](#)).

5. Cervical Screen test results

5.1. Viewing results

To view Cervical Screening test results please follow instructions from section [2.1](#) to find and select the patient record, next click on 'Patient report List' button located on left side of the screen under the 'Interop Options' tab.

A list of results will now be displayed in a chronological order:

Location

[All locations]

[Clear]

Filter by specialty

[All specialties]

Requesting Clinician

[All Clinicians]

Show reports up to

22/03/2016

Show reports from

08/03/2016

Show

All reports

Investigation

All Investigations

[Clear]

Print

last

5

reports.

Search

Requesting User

<<< Earlier reports

Later reports >>>

!			Status	Investigation	Requesting Clinician	Location	Sample Number	Sample Collected	Sample Received	Reported
		F	Report		Dr V.K. TREHAN	BROOKS BAR MEDICAL CENTRE	002026.16	21 Mar 2016 00:00	21 Mar 2016 14:44	21 Mar 2016 15:32
		F	Report		Dr. S. MIHAJLOVIC	THE RANGE MEDICAL CENTRE	002025.16	21 Mar 2016 00:00	21 Mar 2016 14:44	21 Mar 2016 15:27
		F	Report, Report		In CHARGE DR	Virtual Community Clinic	002020.16	16 Mar 2016 00:00	16 Mar 2016 15:08	17 Mar 2016 13:49
		F	Report, Report		In CHARGE DR	Virtual Colposcopy Clinic	002019.16	16 Mar 2016 00:00	16 Mar 2016 15:07	17 Mar 2016 13:48
		F	Report, Report		In CHARGE DR	Virtual Community Clinic	002018.16	16 Mar 2016 00:00	16 Mar 2016 15:06	17 Mar 2016 13:46
		F	Report, Report		In CHARGE DR	Virtual Colposcopy Clinic	002017.16	16 Mar 2016 00:00	16 Mar 2016 15:05	17 Mar 2016 13:45
		F	Report, Report,...		In CHARGE DR	Virtual Community Clinic	002016.16	16 Mar 2016 00:00	16 Mar 2016 15:05	17 Mar 2016 13:42
		F	Report		Dr GP Virtualone	Virtual GP Practice	002015.16	16 Mar 2016 00:00	16 Mar 2016 15:04	17 Mar 2016 11:17
		F	Report, Report		Dr GP Virtualone	Virtual GP Practice	002014.16	16 Mar 2016 00:00	16 Mar 2016 15:03	17 Mar 2016 11:15
		F	Report, Report		Dr GP Virtualone	Virtual GP Practice	002013.16	16 Mar 2016 00:00	16 Mar 2016 15:02	17 Mar 2016 11:14
		F	Report, Report		Dr GP Virtualone	Virtual GP Practice	002012.16	16 Mar 2016 00:00	16 Mar 2016 15:00	17 Mar 2016 11:07
		UN	Cervical Screen		Dr Lead TEST COLPOSCOPY	Virtual Colposcopy Clinic	1 17	28 Jan 2016 12:16		28 Jan 2016 12:20

Various filtering options are available from the top pane; remember to hit the 'Search' button should you use any of them to refresh the list of results.

Click on the result of interest to access full result details:

Patient Name:	Ms Three EDITESTPATIENT	Hospital Number:	03707585 See Case Note Numbers	Sex:	Female
Date of Birth:	19 July 1978	NHS Number:	999 999 9484		
Address:	Hexagon House, Pynes Hill, Rydon Lane, Exeter, EX2 5SE				Telephone No:

[Back](#)
[Cumulative](#)
[Print](#)

Reported	Specialty	Location	Clinician	Status
17 Mar 2016 11:17	Histopathology	Virtual GP Practice	Dr GP Virtualone (General Practice)	F

system test HPV Primary Screen Unknown Vaginal vault (to be taken in colposcopy only) Abnormal / Suspicious

Sample 002015.16 (LBC (SurePath)) Collected 16 Mar 2016 00:00 Received 16 Mar 2016 15:04

Report

Cytology Report

HPV PRIMARY SCREENING - NO CYTOLOGY REPORTED.
High-risk HPV test UNRELIABLE
Please repeat in 3 months.

Cytological Pattern	No cytology result [X]
Specific Infection	HPV RESULT UNRELIABLE [U]
Management Suggested	[R] Repeat in 3 months

5.2. Printing results

Follow the instructions from section [5.1](#) to find and open the result for printing.
From the detailed result screen click on 'Print' button located on the top navigation pane, select the printer you wish to use and click on 'Print' again:

Patient Name:

Ms Three EDITESTPATIENT

Hospital Number:

03707585 [See Case Note Numbers](#)

Date of Birth:

19 July 1978

NHS Number:

999 999 9484

Address:

Hexagon House, Pynes Hill, Rydon Lane, Exeter, EX2 5SE

<

>

Back

<

Cumulative

>

All

Print

Reported	Specialty	Location	Clinician	Status
17 Mar 2016 11:17	Histopathology	Virtual GP Practice	Dr GP Virtualone (General Practice)	F

system test HPV P
colposcopy only)

Sample 002015.16 (1

Report

Cytology Rep

HPV PRIMARY SCREEN

High-risk HPV test

Please repeat in 3

Cytological Pa

Specific Infec

Management

Print

General

Options

Select Printer

Follow-You on equitrac-02

Microsoft XPS Document Writer

HP Color LaserJet CP3525

PDFCreator

HP LaserJet P3010 Series UPD PCL 5

Send To OneNote 2010

Status: Toner/Ink Low

Print to file

Preferences

Find Printer...

Page Range

All

Selection

Current Page

Pages: 1

Number of copies: 1

Collate

Print


Cancel

Apply

End of report

Page 14 of 16

Appendix1 – Example request form

Cervical Screening Request Form		Central Manchester University Hospitals  <small>NHS Foundation Trust</small>
HPV Primary Screen		
NHS Number: <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px auto; text-align: center; line-height: 20px;">X</div>	GP	Order Number:  C978384
Patient Details: NHS No: Surname: EDITESTPATIENT Forename: Ten DOB: 22/03/1960 Sex: Female Address: TEST, TESTTOWN, Rydon Lane, Exeter, M12 3AB		Requester Details: Sample Taker: TEST, GP ST (X12345Y) Contact No: 1 GP/Clinician: Dr GP Virtualone (ZZZZ1) Location: Virtual GP Practice (ZZZZ4) Copy to GP: Copy to Location:
Request Details: Date and Time of request: 22/07/19 - 15:26 LMP: Unknown Previous test date: 22 Jul 2019 Reason for request: Routine recall Sampler: Cervix-Brush ® (Broom)		Site: Cervix Condition: Postnatal (<12 weeks) Appearance: Ectopy Haemorrhage: Postcoital bleeding
Clinical Details: <div style="border: 1px solid black; height: 40px; margin-top: 5px;"></div>		
Signature		
Laboratory use only:		
	Initials	Details or Comments
Error code:		
Broom check:		
2nd check HPV 1°		
Request allocated by:		
Exeter history check:		
Primary screener:		
Checker 1:		
Checker 2:		

Appendix2 – Laboratory Service Desk contact details

Should you experience any technical difficulties accessing the Cytology ICE system (<https://cytoice.cmft.nhs.uk/icedesktop>), please contact the Laboratory Service Desk team using details provided below:

Email: Labs.SD@mft.nhs.uk

Note:

New users should be first added to the Cervical Sample Takers Database by their Practice Manager / Lead Clinician. Once accepted they will also be added to Cytology ICE for electronic requesting.

Please visit the link below for more information:

<https://mft.nhs.uk/the-trust/other-departments/laboratory-medicine/cytology/cervical-sample-takers-database/>