

# Sign up to MyMFT

## Your quick start guide!



① On a phone or tablet head to your app store and search for the "MyChart" app and install.



Apple App Store



Google Play Store



MyChart App

② In the MyChart app, you now need to select an organisation. Select the Manchester University NHS Foundation Trust logo.



③ To sign up on a PC, Mac or laptop visit [my.mft.nhs.uk](https://my.mft.nhs.uk) using either the Safari browser (on Mac) or Google Chrome browser (on PC).

④ In the app or on the website you can select "sign up now". If you have an **activation code** enter it here along with the **last 4 digits of your NHS Number** and **Date of Birth**.

If you don't have an activation code, that's no problem! Click on "Sign up online" button to open up a sign up page where you'll need to enter a few more details.

**You will still need to enter the last 4 digits of your NHS Number and Date of Birth.**

Having trouble accessing MyMFT? Please call the support desk on **0161 529 6000** or contact us by email at [mymft@mft.nhs.uk](mailto:mymft@mft.nhs.uk)

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- ⑤ Next, you will be prompted to set up two-step verification using the email address you provided.

You will be sent a 6 digit unique code and you have **10 minutes** to enter the code to validate your identity. Check your **junk folder** as the email may be there.

### Verify Your Identity

We've sent a security code to  
ran.dom@email.com

[Learn more](#)

Enter your code below to continue.

Enter Code

  

- ⑥ Now you can choose a username and password. Make sure it is something memorable to you but difficult for someone else to guess.

- ⑦ Next pick your how you would like MyMFT to notify you of any new information, such as test results.

#### Enable email notifications?

When new information is available (such as test results or messages), we will send a notification to your email address.

#### Enable text message notifications?

When new information is available (such as test results or messages), we will send a text notification to your mobile phone.

- ⑧ **You are now ready to log in!**

As this is your first time logging in, you'll now be asked to read and accept the Terms and Conditions .



Welcome!

Let us show you some features that will help you find what's most important to you.

**Important!** Information will only appear in your MyMFT account as it is created. MyMFT only holds information created after **8th September 2022** when we moved to our new Hive Electronic Patient Record system across the Trust.



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