



**Manchester University**

NHS Foundation Trust



**easy  
read**

Dear Parent/Guardian,

## **Your child's operation at hospital**



We are writing to you because your child is on the waiting list for a test or **procedure** at the hospital.

A **procedure** is medical treatment to make something better.

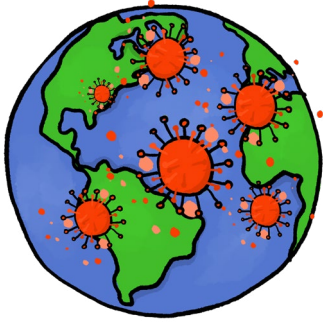
We are checking whether your child wants to stay on the waiting list.



If you have already been given a date for your child's test or procedure, it is important that they still go.



If there are any changes we will send you a separate letter.



We have all had to do things differently because of **COVID-19**.

**COVID-19** is also called Coronavirus. It is an illness that is spreading around the world. It can affect your lungs and breathing.



## What do you think?

We want to know if you would like to stay on the waiting list. Or if you would prefer to cancel your child's test or procedure.



We have 4 options for you to choose from:

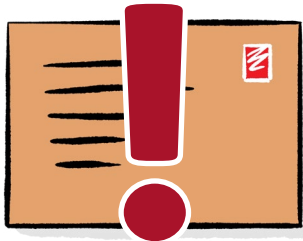
1. I would like my child to go ahead with the procedure and stay on the waiting list.



2. I don't want my child to have the surgery or procedure anymore. They can be discharged.



3. My child has had their surgery or procedure already and no longer needs to be on this waiting list.



4. This letter has been sent in error. I understand that you may contact me to ask for more information.



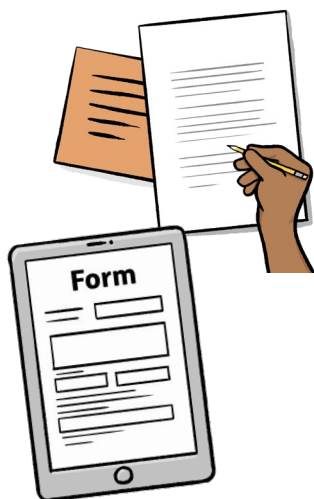
If you are responding to the text message we sent you, please tell us which option you want to choose by completing our online form: Click on the link that is in your text message.



To complete the online form you will need to enter:

- your date of birth
- the PIN number that you got in your text message.

If you are responding to the letter we sent you about your test or procedure, you should tell us which option you want to choose by:



- completing and returning the paper form that came with the letter
- completing our online form: Use the link that is written in your letter.



To complete the online form you will need to enter your:

- date of birth
- NHS number - this is written at the top of your letter
- patient ID number - this is written at the top of your letter.



You can fill in the form on your smartphone, tablet or computer.

## More information



If you want to know more about how we are keeping people safe from Coronavirus please go to:

[www.mft.nhs.uk/coronavirus-covid-19](http://www.mft.nhs.uk/coronavirus-covid-19)



We look forward to hearing from you.



**Miss T S Onon**

Joint Group Medical Director /  
Responsible Officer



**Professor J M Eddleston**

Joint Group Medical Director /  
Caldicott Guardian