

## UNIVERSITY DENTAL HOSPITAL OF MANCHESTER

**The Central Manchester School for Dental Care Professionals**

**Application Form for the Certificate in Dental Decontamination**

Please complete this form in BLOCK CAPITALS and email to: - amy.noon@mft.nhs.uk or post to: The Central Manchester School for Dental Care Professionals, 3rd Floor, University Dental Hospital of Manchester, Higher Cambridge Street, Manchester, M15 6FH.

Tel: 0161 272 5671 / 0161 272 5677 / Fax: 0161 272 5686

**Course Start Date: - Friday 22nd May 2020 and Friday 19th June 2020**

#  Personal Details

Surname

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First name(s)

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Postal Address

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Daytime Telephone number (including STD code): Mobile Telephone Number:

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Email address:

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#  Practice Details

Practice Name & Address:

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Name of Supervising Dentist:

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Supervising Dentist’s GDC Registration Number:

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#  Qualifications

Please place x to the qualification you have achieved:-

NEBDN National Certificate/Diploma in Dental Nursing NVQ/SVQ Level 3 in Oral Healthcare Level 3 Diploma in Dental Nursing Hospital Certificate

## Describe your current role:

|  |  |  |  |
| --- | --- | --- | --- |
| **Do you have a Personal Development Plan? (Circle)** | Yes |  | No |
| **If you do not have a personal development plan** |  |  |  |
| **Would you like a Deanery facilitator to assist you?****(Please contact Angelina Morley,** **Angelina.morley@hee.nhs.uk** **)** | Yes |  | No |
| **Does the Practice have a practice development plan?** | Yes |  | No |
| **Describe how this training would benefit your role?** |  |  |  |

**Describe how this training would benefit the practice and impact on delivery of services?**

**Payment** The full cost of the course is **£150.00** per candidate.

NHS practices that come under the catchment areas of the North Western Deanery (*Cumbria & Lancashire, Cheshire & Merseyside & Greater Manchester*) are eligible for part-funding towards the course fee. If you **are** **eligible** for a funded place, the course fee will be **£95.00**, if you are **not eligible** for a funded place you will be required to pay £150.00.

Are you in an NHS practice and eligible for part-funding? Yes No

The course fee will be required to be paid **BEFORE** commencement of your course. Upon acknowledgement of your course placement you will be emailed and requested to pay the course fee applicable via the University Dental Hospital of Manchester’s Accounts department.

# Costs

Please note you may incur the following cost:

Candidate Withdrawal/cancellation: If you have completed your candidate application form and have been offered a place on the course you will not be eligible for a course refund

 **Declaration** I agree to attend the specified lecture presentation days, complete the portfolio of evidence and undertake the internal MCQ final assessment. I confirm that I am actively working in the dental decontamination environment and will therefore be able to complete the portfolio of evidence.

Signature of candidate: ……………………………………………... Date: ……………………………………. GDC Registration Number …………………………….

***Please note; your GDC registration may be at risk if you knowingly make a false declaration.***

#  Employer Declaration

This training is part of the practice development plan and as the employer I agree to the following:

* The candidate will be released from work for specified lecture days.
* The candidate will be able to fulfil the requirements of the portfolio of evidence as they are actively

 working in the dental decontamination environment

Employers Signature: ………………………………………………… Date: ………………………………………….

 GDC Registration Number …………………………………….……

***Please note; Your GDC registration may be at risk if you knowingly make a false declaration.***

The Central Manchester School for Dental Care Professionals has a progress monitoring policy for all students. Employers will be kept updated on the progress of the students throughout the duration of the course

#  General Data Protection Regulations (GDPR)

The Manchester University NHS Foundation Trust (MFT) Central Manchester School for Dental Professionals needs to collect and use data about you, including name, address, date of birth and other demographic information for student administration purposes. In collecting and using data the School must comply with the new European arrangements of the General Data Protection Regulation (GDPR) of May 2018.

Depending on the nature of your course we share this information with educational and governing bodies. These may include the Apprenticeship Certification England (ACE), City & Guilds, The National Examining Board for Dental Nurses (NEBDN) and The Royal College of Surgeons of Edinburgh for the registration of qualifications and awards. We also share information with Health Education England (HEE) and Skills for Health (SfH) to ensure the School receives appropriate funding.

MFT are registered with the Information Commissioners Office (ICO), registration number ZA 282424.

## Please tick the box and sign and date to confirm that you have read, agreed and understood our data usage

## Candidate Signature ……………………………………………………………Date………………………….……..