



University Dental Hospital of Manchester
The Central Manchester School for Dental Care Professionals

The City & Guilds Level 3 Extended Diploma in Dental Nursing Advanced Apprenticeship (4238 – 12)

Introduction

The Central Manchester School for Dental Care Professionals is working in partnership with Health Education England to recruit and train enthusiastic and motivated Apprentice Dental Nurses. Successful applicants will undertake and fulfil the educational and clinical requirements to the 21-month City & Guilds Level 3 Extended Diploma in Dental Nursing programme. The qualification has been approved by the General Dental Council (GDC) as meeting the qualification requirements for applicants to the dental nurse professional register. This qualification has been approved by Skills for Health and is part of an apprenticeship framework.

What does the qualification cover?

As an Apprentice Dental Nurse, you will learn, develop and practice the skills required for employment and/or career progression in Dental Nursing. The content of the programme is mapped to the Knowledge, Skills and Behaviours (KSB's) within the Dental Nurse Apprenticeship standard. The qualification content also meets the requirements of the General Dental Council (GDC) Learning Outcomes and is approved by the GDC.

Structure

To achieve the City & Guilds Level 3 Extended Diploma in Dental Nursing, learners must achieve both the on-programme assessments, successfully pass through the apprenticeship Gateway AND achieve the End Point Assessment (EPA).

Information and entry requirements:

- Suitable applicants will be shortlisted for interview.
- The applicant must hold a certificate in math's and English, GCSE, or equivalent Grade 4 – 9.
- Following a successful interview with the school, the applicant will be employed within a General Dental Practice (GDP) for a maximum of 40 hours per week. Terms and conditions of employment will be between the applicant and the GDP.
- The employer will support the applicant with obtaining their Hepatitis B immunisations and their enhanced Disclosure Baring Services (DBS).
- The course is delivered, at the school over a 21-month period.
- The academic component of the programme will be delivered via face to face delivery at the school. This will equate to 20% of the working week.
- The clinical competencies will be undertaken in the workplace. The applicant be assigned a designated Assessor and Dental Nurse Tutor.
- The applicant will be paid the National Minimum Wage according to their age for the 21-month duration of the programme.
- A Service Level Agreement (SLA) will be drawn up between the school, employer, and applicant.

On-programme phase

During the on-programme phase of the qualification, the candidate must provide evidence which meets all the Evidence Requirements in every unit. This evidence is presented in an e portfolio.

There **must** be evidence of a minimum of **five** observations of practice in the workplace which can be holistic in nature and cover a number of units across the qualification. At least **two** of these must be carried out by the assessor, the remaining three can be carried out by an Expert Witness.

All the KSB's must be delivered to the candidate. Evidence must be generated for all the Learning Outcomes and Assessment Criteria prior to Gateway.

Where specific Learning Outcomes and Assessment Criteria are linked to the EPA Test, candidates must provide evidence in their portfolio which shows that they have met this knowledge. The portfolio can also be used as a revision source as they prepare for their EPA Test.

City & Guilds Level 3 Extended Diploma in Dental Nursing – 11 units

City & Guilds Unit number	Unit Title	GLH
301	Preparing for professional practice in dental nursing	36
302	The impact of health and safety legislation on working practices in the dental setting	35
303	Prevention and control of infection in the dental setting	44
304	Dental and regional anatomy, oral health assessments and treatment planning	40
305	Recognising and supporting actions during first aid and medical emergencies	28
306	The safe use of ionizing radiation to produce quality radiographic images	32
307	Provide support for the control of periodontal disease and caries, and the restoration of cavities	28
308	Provide support during the stages of prosthetic treatments	28
309	Provide support during the stages of endodontic procedures	24
310	Provide support during extractions and minor oral surgery	24
311	Scientific and practical information to support the patients oral and physical health	48

Gateway

The gateway requirements for EPA are:

- Completion of all on - programme learning and assessment for the Level 3 Extended Diploma in Dental Nursing.
- Collate a portfolio of evidence which meets the evidence requirements detailed in every unit. The portfolio is graded pass/fail.
- Provide evidence of at least **five** observations of practice in the workplace, at least **two** of which should be based on observation by the assessor. A **sixth** observation will be carried out by the EPA as part of the APA.
- Evidence that the apprentice has met the English and Math's requirements for EPA.

End Point Assessment

The EPA of the Dental Nurse apprenticeships is part of the qualification. The candidate cannot achieve the qualification without being successful in the EPA, which consists of the following:

- Synoptic knowledge test (distinction/pass/fail)
- Interview which is underpinned by a portfolio (distinction/pass/fail)
- Observation of Practice, followed by question and answer session (pass/fail)

The overall EPA grading is distinction/pass/fail.

Registration with the GDC and opportunities for progression

The successful outcome to this qualification allows candidates to make an application to enter the General Dental Council professional register as a Dental Nurse.

After being accepted onto the register, the candidate is then recognized as a qualified and competent dental nurse and may also progress to train further.

If you are interested in applying and would like to discuss the programme with a member of the administrative team, please contact using the details below.

Email: admin.dcp@mft.nhs.uk

Telephone: 0161 272 5670 or 5671.