



Manchester University

NHS Foundation Trust



**easy
read**

Dear Parent/Guardian,

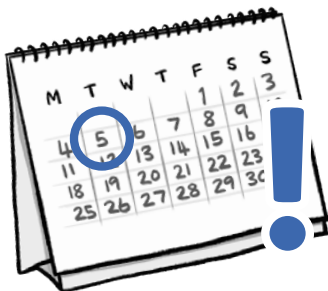
Your child's operation at hospital



We are writing to you because your child is on the waiting list for a test or **procedure** at the hospital.

A **procedure** is medical treatment to make something better.

We are checking whether your child wants to stay on the waiting list.



If you have already been given a date for your child's test or procedure, it is important that they still go.



If there are any changes we will send you a separate letter.



We have all had to do things differently because of **COVID-19**.

COVID-19 is also called Coronavirus. It is an illness that is spreading around the world. It can affect your lungs and breathing.



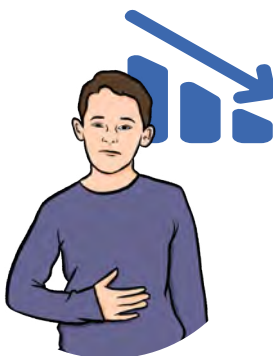
What do you think?

We want to know if you would like to stay on the waiting list. Or if you would prefer to cancel your child's test or procedure.

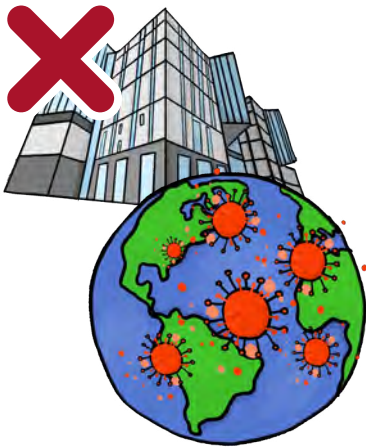


We have 6 options for you to choose from:

1. I would like my child to go ahead with the procedure and stay on the waiting list.
2. I would like my child to go ahead with the procedure and stay on the waiting list, but their **symptoms** are worse.



Symptoms are effects of a disease noticed by the patient. For example headaches or feeling sick.



3. I would like my child to go ahead with the procedure but would like to wait until after the COVID-19 **pandemic**. We are not comfortable coming into hospital at this time.

Pandemic means the illness is spreading round the world.



4. I would like my child to go ahead with the procedure but would like to delay them coming into hospital for a reason that is not to do with the COVID-19 pandemic.



5. My child is now better and/or I don't want them to have the procedure anymore. My child can be discharged.



6. My child has had the procedure already and no longer needs to be on this waiting list.



If you are responding to the text message we sent you, please tell us which option you want to choose by:



Telephone:

0161 947 0770 or **0800 092 4020**

8:00am to 6:00pm. Monday to Friday.



Online form:

Click on the link that is in your text message.



To complete the online form you will need to enter:

- your date of birth
- the PIN number that you got in your text message.



If you are responding to the letter we sent you about your test or procedure, you should tell us which option you want to choose by:



Telephone:

0161 947 0770 or **0800 092 4020**

8:00am to 6:00pm. Monday to Friday.



Online Form: Use the link that is written in your letter.



To complete the online form you will need to enter your:

- date of birth
- NHS number - this is written at the top of your letter
- patient ID number - this is written at the top of your letter.



You can fill in the form on your smartphone, tablet or computer.



More information

If you want to know more about how we are keeping people safe from Coronavirus please go to:

www.mft.nhs.uk/coronavirus-covid-19



We look forward to hearing from you.



Miss T S Onon

Joint Group Medical Director /
Responsible Officer



Professor J M Eddleston

Joint Group Medical Director /
Caldicott Guardian